

**BOARD OF SELECTMEN MINUTES**  
**MONDAY, JUNE 15, 2015 – 6:30 P.M.**  
**TRAINING ROOM AT PUBLIC SAFETY BUILDING**

---

This meeting was aired live and taped for local television

Present: Duncan Phyfe, Chair, Leo Janssens II, Member, Kyle Johnson, Clerk, Doug Briggs, Town Administrator, absent Sylvia Turcotte, Executive Assistant.

I. SALUTE THE FLAG

Duncan Phyfe called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT (5 minute limit)

There was no one present for public input.

III. APPROVAL OF AGENDA

***Leo Janssens made the motion to approve the agenda as presented, Kyle Johnson seconded and the motion passed.***

IV. PRESENTATIONS & REPORTS

There was none

V. OLD BUSINESS

A. Review of the Time Capsule Event held on June 6, 2015

This event was in conjunction with the 250<sup>th</sup> celebration and Kyle Johnson was one of the readers of the day. Kyle thought it was an enjoyable event and the planners did a great job putting it together. Doug Briggs said it was well attended and that our legislators stayed for most of the event.

VI. NEW BUSINESS

A. Board to appoint Ed Vitone and Kyle Johnson to the Energy Committee

***Leo Janssens made the motion to appoint Ed and Kyle to the Energy Committee and Duncan seconded; motion carried.*** Doug Briggs mentioned that there are still a few members needed for the committee. Leo asked Doug for a brief explanation of what the committee will do.

B. Approval of the Police Union Contract

***Leo Janssens made the motion to approve the 3 year contract with the police union, Kyle Johnson seconded, motion carried.***

VII. TOWN ADMINISTRATOR'S UPDATE

**ROADS**

Doug Briggs reported that several residents on Russell Hill have asked that the Board review the traffic flow on Russell Hill. They believe that the large trucks that use that road as a cut through will lead to premature failure of the road's structure. They would like the Board to restrict the traffic on that road to exclude large trucks. With the resurfacing now being scheduled it's a good time to make the transition. **The BOS has the authority to make regulations on roads under their jurisdiction. However, there is an approval process for implementation through Mass DOT.**

The Board asked Doug to look into this further. Leo was wondering if the resident could pinpoint what times of day most of the traffic from large trucks occurs. Duncan Phyfe suggested using a video over several separate days to develop scope.

**CONTRACTS**

Doug reported that the first meeting with the DPW union will be held on Wednesday the 17<sup>th</sup>.

He also stated that there is a tentative agreement with the police union that he is requesting the Board sign. It is a 3 year agreement that calls for increases of 2%-3%-3% over the three years.

***Leo Janssens made the motion to sign the agreement with the police union Kyle Johnson seconded; motion carried.***

**BRIGGS SCHOOL**

Mr. Briggs reported that at the MSBA Board meeting on June 3<sup>rd</sup>, they voted to accept the final audit for the Briggs project. The final payment for \$532K was given to the town by the AWRSD which closes out the Briggs school project.

**DPW**

Steve Nims, Leo Collette, Mary Calandrella, and I met with the DEP on June 3<sup>rd</sup>. It was a good meeting and they are sending out a revised order based on information that was given to them.

Steve Nims, Leo Collette, Dave Berger, and I met with Mayor Mark Hawke and DPW Superintendent Dane Arnold from the City of Gardner about the new Memorandum of Understanding between the two parties regarding our sewer system. The meeting went well and they will be sending out a rough draft to be reviewed.

Asphalt bids were opened on the 11<sup>th</sup> and the DPW Supt. is recommending the FY 16 bids be awarded as follows:

Bituminous Concrete in Place	\$64.22	MA Broken Stone
Reclaiming	\$1.89 per sq yard	Murray Paving
Milling	\$2.06 per sq yard	Lazaro Paving

***Kyle Johnson made the motion to award the contracts per the DPW Supt’s recommendation as follows:***

<b><i>Bituminous Concrete in Place</i></b>	<b><i>\$64.22 per ton</i></b>	<b><i>MA Broken Stone</i></b>
<b><i>Reclaiming</i></b>	<b><i>\$1.89 per sq yard</i></b>	<b><i>Murray Paving</i></b>
<b><i>Milling</i></b>	<b><i>\$2.06 per sq yard</i></b>	<b><i>Lazaro Paving</i></b>

***Leo Janssens seconded; motion carried.***

The board requested the water department to review the water ban and relax to an odd/even scenario for the remainder of the year.

**RT101/COREY HILL INTERSECTION**

Mr. Briggs reported that there is a meeting on Thursday the 18<sup>th</sup> at the MaDOT in Worcester at 1PM where there are plans to review proposed changes to the intersection. The two alternatives that have been brought forward are a four way stop and a round about. This will be a long process and public hearings.

**RECREATION**

Doug Briggs reported that the Recreation Committee is looking to install a walking track around the parameter of Sweeney Playground. This project was hopefully to be paid for from a grant which they did not receive. They are looking to get it done this fiscal year. Due to its location there has to be a filing of a Notice of Intent application (Wetlands and Waterways) with the DEP. In order to proceed the board must sign the application.

***Kyle Johnson made the recommendation to authorize the chairman to sign the application, Leo Janssens seconded; motioned carried***

**WATER PROJECT**

Doug Briggs reported that the temporary borrowing comes up on July 10, 2015. We are working with USDA for the final borrowing, but because the paperwork will not be ready until Aug 3<sup>rd</sup> he has asked the Board to

authorize the rollover of the loan until August 30<sup>th</sup>. Once the paperwork is complete the Board can sign without meeting.

**Mr. Janssens made the motion to authorize the rollover of the note until August 30, 2015 and that the board sign without a meeting once the paperwork is completed, Kyle Johnson seconded; motion carried.**

The DPW and Water commissioners met with the DEP on June 3<sup>rd</sup> to discuss the withdrawal permit and unaccounted for water with them. There is currently a consent order against the town. The meeting went very well and the DEP was going back to modify the order based on information supplied to them.

## VIII. APPROVAL OF MINUTES

### A. June 1, 2015 Minutes – Regular Meeting

**Leo Janssens made a motion to approve the minutes of June 1, 2015 and was seconded by Kyle Johnson. Motion carried**

## IX. BOS CORRESPONDENCE

Kyle Johnson read that the Board and other town officials have been invited to a gathering at Cushing Academy on June 16, 2015 to celebrate another great year and help foster an open relationship with the school and town.

## X. JUNE MEETINGS and ANNOUNCEMENTS- Kyle Johnson read the following:

- June 18, 6:30 p.m. Planning Board Lower Level – Town Hall

Town Clerk Reminders:

- January 1<sup>st</sup> and on – Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m. Tuesday thru Thursday.
- Dog licenses are available at the Town Clerk's office. Effective June 1<sup>st</sup> fees are \$25.00 for unaltered dogs and \$20 for altered dogs. This includes a \$10.00 late fee. Registrations may be made by mail or in person at Town Clerk's office. Please bring or include rabies certificate. RENEWALS ONLY can be made online. Please verify if current rabies certificate is on file by calling 978-827-4100 ext. 3 before paying online.

The next scheduled Board of Selectmen meeting will be a joint meeting with the Advisory Board held on Monday, July 13, 2015 at 6:30 p.m. in the Training Room at the Public Safety Building. (Reminder – The Board of Selectmen will only meet once a month during July and August)

## XI. SOLICIT PUBLIC INPUT (5 minute limit)

There was no one present for public input.

## XII. ADJOURNMENT

**At 7:05 p.m. Kyle Johnson made the motion to adjourn, Leo Janssens seconded, motion carried.**

Respectfully submitted,  
Doug Briggs  
Town Administrator